

MEGA Shred-A-Thon

Do

- Bring personal and sensitive documents for on-site shredding.
- Remove staples, paper clips, and binder clips from items to be shredded.
- Stay in your vehicle and let volunteers remove shred items for you.

Don't

- Knot or tie closed plastic bags containing shred items .
- Tape closed boxes containing items to be shredded.
- Bring electronics or prescription drugs to be recycled to this event.

Not sure what you should shred?

Any documents you no longer need that have personal or identifying information should be shredded to prevent identity theft. Such as:

- Credit card bills
- Bank statements
- Old legal documents
- Voided checks
- Receipts
- Solicited pre-approved credit card and loan applications
- Most tax documents more than three years old

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