

POST-ADJUDICATION NOTIFICATION REQUEST

This form is designed for state and county offices in Arizona which have the responsibility to provide post-adjudication services to crime victims under state constitution and law. Following the disposition of a juvenile, this form must be completed by a victim who wishes to receive post-adjudication notice when the:

DISPOSITION RESULT IS COMMITMENT TO THE ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS

As a victim of crime, *you have the right, upon request, to receive notice* of certain post-adjudication proceedings, as well as the decisions arising from these proceedings (outcome). Please see the next page for more detailed information regarding post-adjudication notification information.

INSTRUCTIONS FOR REQUESTING POST-ADJUDICATION NOTICE

Multiple agencies are responsible for providing you with notice upon your request.

To request notice, you or your lawful representative must complete the following steps:

- 1. Complete *Section B* of the attached form on *Page 3*;**
- 2. Make copies of the form for the separate agencies;**
- 3. Return (mail) a copy of the form to the notifying agency's address listed below as soon as possible;**
- 4. Retain (keep) a copy for your future references.**

TO ENSURE THAT YOU RECEIVE ALL REQUESTED NOTIFICATIONS BEFORE AN EVENT OR PROCEEDING OCCURS, YOU MUST COMPLETE AND RETURN A COPY OF THIS FORM TO ALL NOTIFYING AGENCIES AS SOON AS POSSIBLE AND MAINTAIN YOUR CURRENT CONTACT INFORMATION WITH EACH OFFICE.

IF YOU DO NOT WISH TO RECEIVE POST-ADJUDICATION NOTICES, YOU DO NOT NEED TO RETURN THIS FORM.

MARICOPA COUNTY ATTORNEY'S OFFICE Victim Services Division – Juvenile		ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS Victims' Rights Unit 1624 W. Adams Phoenix, AZ 85007 (602) 364-3513 1 (800) 387-3062	MARICOPA COUNTY JUVENILE COURT Victims' Rights Coordinator 3131 W. Durango Phoenix, AZ 85009 (602) 506-4471
EAST 540 W. Iron Ave. # 110 Mesa, AZ 85210 (480) 962-8002	WEST 3131 W. Durango Phoenix, AZ 85009 (602) 372-4000		

Please see the following pages for more information.

POST-ADJUDICATION NOTIFICATION REQUEST

In the State of Arizona, multiple agencies are responsible for notifying victims of all post-adjudication matters. Listed below are the various agencies and their specific post-adjudication notification responsibilities. If you are requesting a specific notification service, **you must complete the attached form and return a copy to the responsible notifying agency.**

MARICOPA COUNTY ATTORNEY'S OFFICE

By completing and returning this form to County Attorney's Office, you are requesting notice of the following:

- *All appellate proceedings and the results of such proceedings.*

ARIZONA DEPARTMENT OF JUVENILE CORRECTIONS

By completing and returning this form to the Department of Juvenile Corrections, you are requesting notice of the following:

- *Modifications to the terms of conditional liberty, if the modification will affect the juvenile's contact with you or your safety, or if the modification affects restitution or the juvenile's secure care status.*
- *Hearings scheduled to consider the juvenile's release from confinement in the custody of the Department of Juvenile Corrections, including all conditional liberty revocation or termination hearings, as well as the results of such hearings.*
- *The juvenile's release from secure confinement related to the disposition for the offense(s) in which you were a victim.*

* **Note:** If applicable, please include a separate attachment with the completed form sent to the Department of Juvenile Corrections, as indicated on *Page 3*.

MARICOPA COUNTY JUVENILE COURT

By completing and returning this form to the County Juvenile Court, you are requesting notice of the following:

- *All hearings scheduled to consider the juvenile's release from probation, intensive probation, home detention, or any other release from the jurisdiction of the County Juvenile Court, as well as the results of such hearings.*

DEFINITIONS

- **Lawful Representative:** a person who is designated by the victim or is appointed by the court to act in the best interest of the victim. Only one person, a victim or his/her lawful representative, may receive the notifications subject to this request.
- **Appellate Proceeding:** a review of a lower court's decision (ruling) before the State Court of Appeals, the State Supreme Court, a Federal Court of Appeals, or the United States Supreme Court. A victim's request for notice must be sent to the County Attorney's Office.
- **Post-Adjudication Release:** means placement on conditional liberty/parole, work furlough, community supervision, or any other type of discharge (completion of commitment) from the Arizona Department of Juvenile Corrections. A victim's request for notice must be sent to the Arizona Department of Juvenile Corrections.

POST-ADJUDICATION NOTIFICATION REQUEST

SECTION A: To be completed by the agency providing form to victim.

JUVENILE NAME: _____ **DOB:** _____
CASE#: _____ **LEA:** _____ **DR#:** _____
COUNTY: _____ **DISPOSITION DATE:** _____ **PETITION DATE:** _____
INTERPRETER NEEDED FOR: _____ **PROBATION VIOLATION:** _____
COUNT(S)/TYPE(S)/DATE(S) OF ADJUDICATED OFFENSE(S): _____

COURT-ORDERED MINIMUM CONFINEMENT: _____
VICTIM/LAWFUL REPRESENTATIVE NAME: _____

SECTION B: To be completed by the victim/lawful representative.

VICTIM NAME: Mr./Ms./Mrs. _____ **DATE OF BIRTH:** _____
LAST FIRST M.I. Month/Day/Year

Read the statements below. If one is true or applicable, **check** that corresponding box AND print your name and relationship to the victim on the line below (this is how agencies that receive this form know you are the lawful-representative of the victim). If none of the statements are true, skip the lawful representative line below and complete the rest of the form.

- The victim has designated me as the lawful representative.
- The victim is a minor child and I am a parent, an immediate family member, or a legal guardian.
- The victim is incapacitated (severely disabled).
- The victim is deceased.

LAWFUL REP: Mr./Ms./Mrs. _____ **RELATIONSHIP TO VICTIM:** _____
LAST FIRST M.I.

If the juvenile is incarcerated in the Arizona Department of Juvenile Corrections, you have the right to request that the juvenile not send mail to you, members of your family, or members of the victim's household. If the juvenile sends mail after you have made this request, you, members of your family, or the victim's household have the right to report the incident to the Arizona Department of Juvenile Corrections for sanctions against the juvenile.

- I request not to receive mail from the juvenile whose name appears above.
- Other members of my family and/or household also request not to receive mail from the juvenile.

* **Note:** Please put the name(s) and address(es) of the family/household member(s) on a separate sheet of paper. Enclose this information with a completed copy of this form and mail to the Arizona Department of Juvenile Corrections.

MAILING ADDRESS: _____ **APT.#:** _____
NUMBER & STREET OR P.O. BOX #

CITY, STATE AND ZIP CODE

E-MAIL: _____

TELEPHONE (include area code): Home () _____ Cell () _____ Work () _____

SIGNATURE: _____
VICTIM/LAWFUL REPRESENTATIVE SIGNATURE DATE (Month/Day/Year)

IT IS YOUR RESPONSIBILITY TO KEEP YOUR ADDRESS AND PHONE NUMBER CURRENT WITH EACH AGENCY FROM WHOM YOU REQUEST NOTICE. FAILURE TO DO SO MEANS THAT YOU WAIVE YOUR RIGHT TO NOTICE. IF THE COURT HAS ORDERED THAT THE DEFENDANT PAY YOU RESTITUTION, YOU MUST ALSO KEEP YOUR NAME, ADDRESS, AND PHONE NUMBER CURRENT WITH THE CLERK OF THE SUPERIOR COURT IN THE COUNTY IN WHICH THE RESTITUTION WAS ORDERED.

Please see Page 1 for agency contact information.